

CUDDINGTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN THAT THE **ANNUAL GENERAL MEETING** OF THE
PARISH COUNCIL WILL BE HELD ON:

TUESDAY 30th MAY 2023 at 7.00pm in the Bernard Hall

Councillors are summoned to attend.

A G E N D A

1. **Election of Chair**, to elect Chair for 2023/24.
2. **Apologies**, to receive apologies for absence.
3. **Election of Vice Chair**, to elect Vice Chair for 2023/24.
4. **Declaration of Acceptance of Office by Chair**, to complete relevant paperwork.
5. **Declaration of Interest**, in accordance with Sections 30(3) and 235(2) of the Localism Act 2011, Councillors to declare any personal, prejudicial or pecuniary interests pertaining to the agenda.
6. **Councillor Co-Option**, to welcome new councillors, Eman Parker and Andrew Hughes and complete necessary paperwork.
Parishioners Question Time
7. **Approval of Draft Minutes** – Monday 3rd May 2022.
8. **Matters Arising**, from previous Minutes.
9. **Representations of Committees/Working Parties**, to agree Councillor representations.
10. **PC Governance**, to review and agree Standing Orders, Code of Conduct, Financial Regulations, Risk Assessment and Complaints Procedure.
11. **Contributions from Buckinghamshire Council Councillors**, to receive contributions.
12. **Planning**, to note that there have been no new planning applications since the April meeting.
13. **Road Safety Project**, to provide an update on speed limit reductions, management of HGV's and Kings Cross /A418 crossing.
14. **CPFA Lease and Playground Project**, to provide an update.
15. **Footpaths**, to discuss a strategy for replacing wooden stiles with metal gates.
16. **Correspondence**, outside Agenda items.
17. **Reports from Councillors attending meetings and outside organisations** including CPFA.
18. **Finance**
 - **Balance from Minutes of previous meeting** (3rd May 2023): **£97,650.46**
 - **Receipts:** £9,186.13 (£8,211.13 [VAT Return] + £975.00 [H&W CB – basketball grant])
 - **BACS Debits:** **£1,200.00** - Chinnor Marquee (for Coronation event)
 - **Balance of Bank Account:** **£105,636.59** (as at 2023)
 - a. **Orders for Payment:** **£1,618.38**
 - **Venetia Davies** - **£469.72** (£454.72 + £15.00 (Use of Home))
 - **Ken Birkby** - **£18.98** (Internal Auditor)
 - **Lorraine Stevens** - **£78.69** (Paints for playground)
 - **Hugo Fox** - **£12.99** (£10.83 + £2.16 VAT) (Monthly Planning Tracker support)
 - **Blades Turf Care** - **£798.00** (Village Green Cut – £330.00 (£275.00 + £55.00) and Village Verge Cutting £468.00 (£390.00 + £78.00 VAT))
 - **JE Accountants** - **£240.00** (Administration of payroll – fixed fee as agreed)
 - **BALANCE:** **£104,018.21** (Available Funds less Orders for Payment).
 - b. **Management Report, May 2023.**
19. **Items for Information**
 - **Local Plan for Buckinghamshire and Local Transport Plan 5 Survey** (to 04.06.23).
 - **Haddenham and Waddesdon Community Board Event - 7th June 2023, at 6pm.**
 - **Buckinghamshire Council Charitable Collections Policy consultation** (by 20.06.23)
 - **Best Kept Village 2023.** Judging Thursday 1st June and Friday 14th July.
 - **Town and Parish Survey** (by 6th July 2023).
 - **Haddenham & Waddesdon Community Board - Parish Workshop** - 16th November at 6.30 pm Westcott Cricket Club, Ashendon Road, Westcott, HP18 0PB.
20. **Date and Time of Next Meeting:**

TUESDAY 27th JUNE 2023 - 7pm in the Bernard Hall

Venetia Davies
Clerk and RFO